

Instructions for granting of the doctoral status at the Faculty of Computer Science (FIN)

The granting of the doctoral status at the FIN is a prerequisite for the start of a dissertation project. Only after the FIN has granted the doctoral status, enrollment as doctoral student at the university (at K3) can also take place, if desired (separate documents must be submitted for this purpose).

The application for the granting of the doctoral status must be submitted to the dean of the FIN.

The following documents must be submitted both electronically and in paper form to the dean's office of the FIN:

- Application of the applicant with signature ([additional hints in german](#))
- Form for registration as a doctoral candidate (as printout with signatures of the supervisor and the doctoral candidate). At the same time, please submit this PDF electronically to the FIN examination office: fin-pruefungsamt@ovgu.de (**not as a scan and without signatures**)
- Certified copies of certificates qualifying for doctoral studies
- Curriculum vitae, list of publications, current employment
- Statement of two supervisors - group of supervisors (these persons must be professors at an institution that has the right to award doctoral degrees)

It should be noted which degree the applying person has:

1.) A diploma or master's degree from the FIN in the field of computer science or from an equivalent university - without a decision of the faculty council.

2.) A diploma or master's degree in the field of computer science from a university of applied sciences - with decision of the faculty council (The application must be submitted at least one week before the next faculty council meeting).

3.) A diploma or master's degree in the field of computer science from a foreign university - with decision of the faculty council (The application must be received at least one week before the next faculty council meeting). This application requires verification of the university degree according to the guidelines of the Central Office for Foreign Education (ZAB) in Bonn. The department of academic affairs (K 31.2) carries out the verification.